

**Assessment of
Repair and Maintenance Needs**

**The State's War Memorials
And
Veterans' Cemeteries**



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Executive Summary

The ultimate purpose of Hawaii's war memorials is to honor those who made the supreme sacrifice in defense of our country's freedom. The goal of the Hawaii State-County Veterans' Cemetery System is to provide a final resting place for veterans and their immediate family members. The report includes ratings for each of the eight veteran cemeteries, eleven State memorial sites honoring our veterans and one veterans home. Seven of the above mentioned sites are located on Oahu, seven on Hawaii, one each on the islands of Maui, Molokai and Lanai, and three on Kauai.

Act 63 passed by the Eighteenth Legislature, 1995, State of Hawaii and amended in 1997, tasks the Office of Veterans Services to: *"Inspect every three years all state war memorials and veterans' cemeteries for repair and maintenance deficiencies, and report all repair and maintenance problems at these memorials and cemeteries to the adjutant general, comptroller, and the legislature prior to the start of the next regular session."* The purpose of these inspections is to ensure that these war memorials and cemeteries are in good repair and worthy of the honor and respect due the memories of those they represent.

Inspection teams, using the Inspection Checklist, went to each of the twenty sites and performed a thorough evaluation. Each site was deemed to be either: excellent, good, or fair. An excellent site had no discrepancies. It was clean and well maintained. A good site had minor discrepancies; however, it too was clean and fairly well maintained. A fair site required repair or maintenance. A fair site may have required ground maintenance, structural repair, replacement of the memorial or general cleaning and upkeep. In three years we will start using the federal VA Triennials forms.

This report concentrated only on State war memorials and cemeteries within the Hawaii State-County Veterans' Cemetery System. The National Memorial Cemetery of the Pacific or Punchbowl as it is known, is a federally funded cemetery located on Oahu and was not included in this report.

Repair and Maintenance Findings

The following locations were rated as follows: Table I. State Memorial and Veterans Cemeteries by Condition

State Memorial and Veterans Cemeteries Overall Condition of Site

Armed Forces Eternal Flame	Good
Korean and Vietnam Memorials	Excellent
World War II Monument	Good
Varsity Victory Volunteers Sculpture	Excellent
Hawaii State Veterans Cemetery	Good
29 th Infantry Vietnam Veteran Memorial	Excellent
Veterans' Memorial Freeway	Excellent
Hilo Cemetery Number 1	Good
Hilo Cemetery Number 2	Good

Yukio Okutsu State Veterans Home	Excellent
General Lyman Airport	Excellent
KMR Armory	Excellent
Pahala Memorial	Fair
West Hawaii Veterans Cemetery	Excellent
Makawao Veterans Cemetery	Excellent
Hoolehua Veterans Cemetery on Molokai Lanai	Good
Veterans Cemetery	Good
Kauai Veterans Cemetery	Fair
Kauai Veterans Memorial Hospital	Fair
Waimea War Memorial Swimming Pool	Good

Introduction

The State's war memorials are intended to remind future generations of Hawaii's residents of our values and freedoms for which so many of our sons and daughters sacrificed their lives. The Hawaii State-County Veterans' Cemetery System is the final resting-place of our country's fallen heroes, comrades in arms, and their immediate family members. The ultimate goal of both the cemeteries and monuments is to honor the men and women who have served honorably in the armed forces of the United States.

Hawaii's State war memorials and veterans' cemeteries are our promise to veterans that their deeds and names will not be forgotten. In 1976, the legislature declared that the historical heritage of the State is among one of our most important assets. This sentiment was codified in section 6E-1 of the Hawaii Revised Statutes.

It is the State's policy to provide leadership in preserving, restoring, and maintaining historic property, and to engage in programs at all levels of government that promote education, inspiration, pleasure, and enrichment for its citizens. These programs ensure the preservation and enhancement of historic property such as our memorials and veterans cemeteries for future generations.

Purpose of the Study

The purpose of this study as specified in Act 63, as amended: is to "Inspect every three years, all state war memorials and veterans' cemeteries for repair and maintenance deficiencies, and report all repair and maintenance problems at these memorials and cemeteries to the adjutant general, comptroller, and the legislature prior to the start of the next regular session." This will ensure that potential problems are detected and scheduled for repair as expeditiously as possible.

As required by the Act, this report is provided to the Adjutant General, the State of Hawaii Comptroller, and the Legislature.

Scope of Assessment

In total, twenty locations were assessed. Included in the assessment were all war memorials, one freeway maintained by the State of Hawaii and eight veteran's cemeteries comprising the Hawaii State-County Veterans'

Cemetery System. The numbers and location of war memorials, including the freeway and veterans cemeteries are shown in Table 2.

Table 2. State War Memorials and Cemeteries by Island

ISLAND	State War Memorials	Cemeteries
Oahu	6	1
Hawaii	4	3
Maui	0	1
Molokai	0	1
Lanai	0	1
Kauai	2	1
Total	12	8

Methodology

Offices of Veterans Services (OVS) staff, Advisory Board members or selected experts were asked to inspect each site using an inspection checklist. The checklist contained eleven items used to identify any maintenance, repair, American with Disabilities Act (ADA) requirements and an overall rating of the condition of the site. The individual categories listed on the inspection checklist were: grounds, roads, burial sites, headstones, plaques and features, structures or buildings, safety, drainage, utilities, ADA, and other. These items were rated as satisfactory or unsatisfactory with remarks as necessary to explain the rating. The overall condition of the site was rated as excellent, good, or fair. An excellent site had no discrepancies. It was clean and well maintained. A good site had minor discrepancies; however, it too was fairly clean and well maintained. A fair site required repair or maintenance. A fair site may have required ground maintenance, structural repair, replacement of the memorial or general cleaning and upkeep. A copy of the Inspection Checklist is shown in Appendix A (page 48).

Repair and Maintenance Findings

The assessment teams evaluated twenty sites. Nine monuments, one veterans home and one freeway were rated as excellent. These monuments were: Korean and Vietnam Memorials, Varsity Victory Volunteers Sculpture, 29th Infantry Vietnam Veteran Memorial, Veterans' Memorial Freeway, Yukio Okutsu Veterans State Home, General Lyman Memorial at the Hilo Airport terminal, the plaque at the Keaukaha Military Reservation (KMR) Armory, West Hawaii Veterans Cemetery, and Makawao Veterans Cemetery.

Three sites were rated as fair. Pahala Memorial was rated fair because the plaque is missing. The Kauai Veterans Cemetery was rated fair due to the alignment of headstones and significant ground maintenance. The Kauai Veterans Memorial Hospital was rated fair because the plaque and wood paneling need repairs.

All other sites were rated as good, meaning that each required some maintenance or minor repair.

Following are the individual inspection checklist and photographs of each site. A review of these materials will provide a detailed assessment of each State war memorial, the freeway and veterans cemeteries.

Inspection Checklist

Name of Site: Armed Forces Eternal Flame

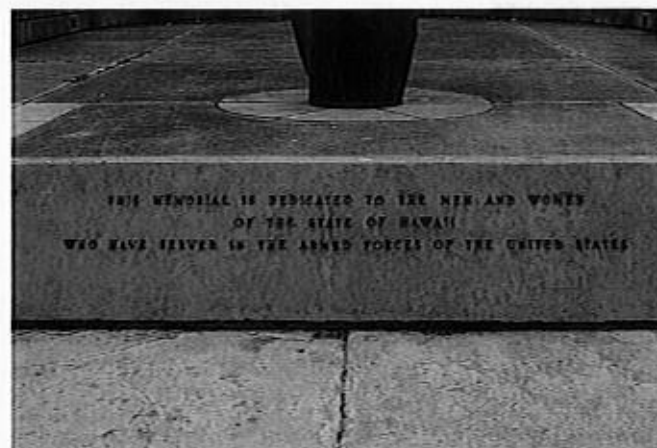
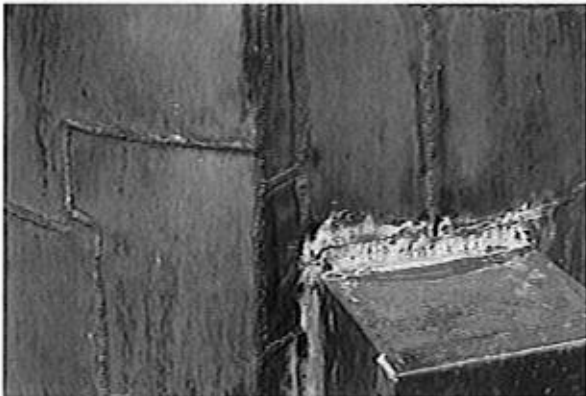
Date: August 22, 2008

Type: ☒ Memorial Island: ☒ Oahu

Description of Site: The monument is located in the State Capitol area adjacent to Washington Place and the State Department of Health building. The eternal flame is black stone sculpture in a Royal Palm courtyard. It is dedicated to the men and women of the State of Hawaii who served in the armed services of the United States.

Ownership: ☒ State County

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.	X		Grass area needs attention
2. Roads	Paved with no potholes and no flooding.	X		N/A
3. Burial Sites	No sinking burial sites. Old flowers and cans disposed.			N/A
4. Headstones	Intact, not broken or in need of replacement. In proper position.			N/A
5. Plaques or Features	Clean and maintained with no broken items.	X		Rubbish/Newspapers behind flame
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.			N/A
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.	X		Chipped concrete in mall area with grass growing between some of the concrete flooring.
8. Drainage	Proper maintenance of drywalls, culverts, downspouts, etc., and good site drainage.	X		Standing water causing algae growth near bench area and near ADA ramp. Alternate route is available.
9. Utilities	Has water and electricity.			N/A
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.	X		Wheelchair access to Monument available
11. Other	General observation per monument.			The expansion joint filler between concrete slabs needs to be replacement in some areas.
E G F Remarks				
12. Over all Condition of Site	Standard: Excellent site had no discrepancies. It was clean and well maintained. Good site had minor discrepancies; however, it was clean and well maintained. Fair site required repairs or maintenance.		X	



Inspection Checklist

Name of Site: Korean and Vietnam Memorials

Date: August 22, 2008

Type: ☒ Memorial Island: ☒ Oahu

Description of Site: The Korean and Vietnam memorials are located on the grounds of the State Capitol Building and comprised of black marble stone blocks mounted against a moss rock wall. The names of the fallen heroes are inscribed on each block. The site is maintained by various veterans' organizations with the assistance of OVS.

Ownership: ☒ State ☐ County

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.	X		
2. Roads	Paved with no potholes and no flooding.			N/A
3. Burial Sites	No sinking burial sites. Old flowers and cans disposed.			N/A
4. Headstones	Intact, not broken or in need of replacement. In proper position.			N/A
5. Plaques or Features	Clean and maintained with no broken items.			
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.			N/A
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.	X		Clean end of Vietnam Memorial rear. Beretania St. rubbish gathered on the ground.
8. Drainage	Proper maintenance of drywalls, culverts, downspouts, etc., and good site drainage.	X		Water spots on granite and walkway.
9. Utilities	Has water and electricity.	X		
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.	X		
11. Other	General observation per monument.	X		Rubber caulking at entry way needs to be replaced in rear. (Time Capsule)
E G F Remarks				
12. Over all Condition of Site	Standard: Excellent site had no discrepancies. It was clean and well maintained. Good site had minor discrepancies; however, it was clean and well maintained. Fair site required repairs or maintenance.	X		



Inspection Checklist

Name of Site: World War II Monument

Date: August 22, 2008

Type: ☒ Memorial Island: ☒ Oahu

Description of Site: This World War II monument is located on the corner of King and Punchbowl streets. It is a white stone tower mounted on a four-foot base surrounded by a link-chain. The inscription on the tower reads, "In honor of all Americans of Hawaii who died in this World War that the beauty and freedom of our land might be preserved for all humanity."

Ownership: ☒ State County

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.	X		Grass trimmed around the memorial. A fence has been added to protect the memorial.
2. Roads	Paved with no potholes and no flooding.			N/A
3. Burial Sites	No sinking burial sites. Old flowers and cans disposed.			N/A
4. Headstones	Intact, not broken or in need of replacement. In proper position.			N/A
5. Plaques or Features	Clean and maintained with no broken items.	X		Lettering on side of memorial is discolored. Needs to be recolored.
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.			N/A
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.	X		Area is fenced off on all sides.
8. Drainage	Proper maintenance of drywalls, culverts, downspouts, etc., and good site drainage.	X		
9. Utilities	Has water and electricity.			N/A
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.			N/A
11. Other	General observation per monument.	X		

		E	G	F	Remarks
12. Over all Condition of Site	<p>Standard:</p> <p>Excellent site had no discrepancies. It was clean and well maintained.</p> <p>Good site had minor discrepancies; however, it was clean and well maintained.</p> <p>Fair site required repairs or maintenance.</p>		X		



Inspection Checklist

Name of Site: Varsity Victory Volunteers Sculpture

Date: August 22, 2008

Type: ☒ Memorial Island: ☒ Oahu

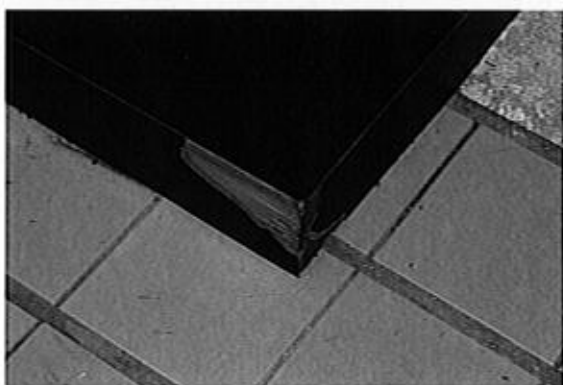
Description of Site: The Varsity Victory Sculpture is located at the University of Hawaii Student Services Center. This sculpture is mounted on a wood framed plastic laminated base. It is dedicated to the Nisei volunteers who worked on military construction projects. In 1942, these volunteers formed the nucleus of the 442nd Regimental Combat Team. The State Foundation on Culture and the Arts erected the sculpture. The sculpture was inspired by the Japanese folk story, "Momotaro," the peach boy who came from humble beginnings who overcame great odds and adversity to save his village.

Ownership: ☒ State County

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.	X		Located inside the Queen Liliuokalani Center which was formerly the Student Services Center.
2. Roads	Paved with no potholes and no flooding.	X		N/A
3. Burial Sites	No sinking burial sites. Old flowers and cans disposed.			N/A
4. Headstones	Intact, not broken or in need of replacement. In proper position.			N/A
5. Plaques or Features	Clean and maintained with no broken items.	X		Bottom of sculpture stand has exposed wood at all corners.
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.	X		Structure could use cleaning/polishing due to green spots on sculpture.
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.	X		
8. Drainage	Proper maintenance of drywalls, culverts, downspouts, etc., and good site drainage.	X		
9. Utilities	Has water and electricity.			N/A
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.	X		
11. Other	General observation per monument.	X		

E G F Remarks

12. Over all Condition of Site	Standard: Excellent site had no discrepancies. It was clean and well maintained. Good site had minor discrepancies; however, it was clean and well maintained. Fair site required repairs or maintenance.	X			
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Inspection Checklist

Name of Site: Hawaii State Veterans Cemetery

Date: May 15, 2008

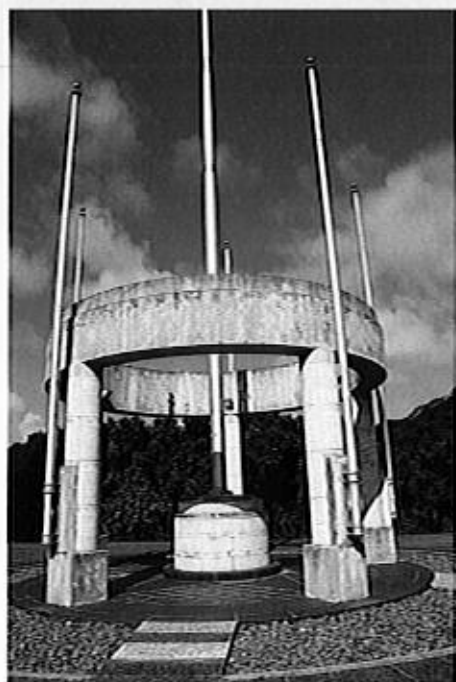
Type: ☒ Cemetery Island: ☒ Oahu

Description of Site: The cemetery is located in Kaneohe adjacent to Hawaii Memorial Park. It is a 123 acre complex with an administration building, flag plaza, maintenance facility, committal shelter, columbarium and water tank.

Ownership: ☒ State County

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.	X		Cemetery is 123 acres.
2. Roads	Paved with no potholes and no flooding.	X		
3. Burial Sites	No sinking burial sites. Old flowers and cans disposed.	X		Settling graves are repaired same day.
4. Headstones	Intact, not broken or in need of replacement. In proper position.	X		
5. Plaques or Features	Clean and maintained with no broken items.	X		See below
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.	X		See below
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.	X		
8. Drainage	Proper maintenance of drywalls, culverts, downspouts, etc., and good site drainage.	X		See below and major CIP project "Slop stabilization" designed to address erosion and soil movement.
9. Utilities	Has water and electricity.	X		
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.	X		
11. Other	General observation per monument.	X		May require additional staff to maintain cemetery. Industry standard is one groundskeeper per 10 acres.

E		G	F	Remarks
12. Over all Condition of Site	Standard: Excellent site had no discrepancies. It was clean and well maintained. Good site had minor discrepancies; however, it was clean and well maintained. Fair site required repairs or maintenance.		X	Several routine maintenance/repair projects processed for buildings, plaza and the poles. Painting, roof repair, plumbing, masonry, flag pole welding, electrical, downspout, water proofing, electric door, replace lighting fixtures



Inspection Checklist

Name of Site: 29th Infantry Memorials

Date: Jan. 11, 2008

Type: ☒ Memorial Island: ☒ Oahu

Description of Site: This memorial is located at the new Brigade Headquarters in Kalaeloa. There are 2 three by two-foot bronze plaque mounted on a freestanding moss rock is dedicated to the gallant men of the 29th Infantry Brigade who served with honor and distinction and gave their lives while in the service of their country.

Ownership: ☒ State ☐ County

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.	X		Bushes surrounding the memorials are well maintained. Looks like it was just trimmed.
2. Roads	Paved with no potholes and no flooding.			N/A
3. Burial Sites	No sinking burial sites. Old flowers and cans disposed.			N/A
4. Headstones	Intact, not broken or in need of replacement. In proper position.			N/A
5. Plaques or Features	Clean and maintained with no broken items.	X		The 1968-1969 plaque looks like it was polished and refurbished. The 2007-2008 is a brand new memorial.
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.			N/A
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.			N/A
8. Drainage	Proper maintenance of drywalls, culverts, downspouts, etc., and good site drainage.			N/A
9. Utilities	Has water and electricity.			N/A
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.	X		N/A
11. Other	General observation per monument.	X		N/A
E G F Remarks:				
12. Over all Condition of Site	Standard: Excellent site had no discrepancies. It was clean and well maintained. Good site had minor discrepancies; however, it was clean and well maintained. Fair site required repairs or maintenance.	X		Monument was installed in front of the 29 Inf. Brigade Headquarters in Kalaeloa.

Inspection Checklist

Name of Site: Interstate H-2 Veterans' Memorial Freeway

Date: Jan. 11, 2008

Type: ☐ Memorial ☐ Cemetery ☒ Other

Island: ☒ Oahu ☐ Hawaii ☐ Kauai ☐ Maui ☐ Molokai ☐ Lanai

Description of Site: "America became a great nation because every time our belief and ideals have been threatened, our soldiers have stepped forward to defend them. They risked their lives for the freedoms we enjoy today, and we will be eternally grateful." Governor Benjamin J. Cayetano, October 28, 2002. The freeway extends from Pearl City to Wahiawa.

Ownership: ☒ State ☐ County

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.	X		Side of Freeway has tall grass and weeds surrounding the freeway sign.
2. Roads	Paved with no potholes and no flooding.	X		
3. Burial Sites	No sinking burial sites. Old flowers and cars disposed.			N/A
4. Headstones	Intact, not broken or in need of replacement. In proper position.			N/A
5. Plaques or Features	Clean and maintained with no broken items.	X		Road signs with freeway's name
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.	X		The sign looked like it has been clean from graffiti.
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.	X		
8. Drainage	Proper maintenance of drywalls, culverts, downspouts, etc., and good site drainage.	X		
9. Utilities	Has water and electricity.			N/A
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.			N/A
11. Other	General observation per monument.			N/A

		E	G	F	Remarks
12. Overall Condition of Site	Standard: Excellent site had no discrepancies. It was clean and well maintained. Good site had minor discrepancies; however, it was clean and well maintained. Fair site required repairs or maintenance.	X			Highway is in good general repair.



Inspection Checklist

Name of Site: Hilo Cemetery Number 1

Date: January 10, 2008

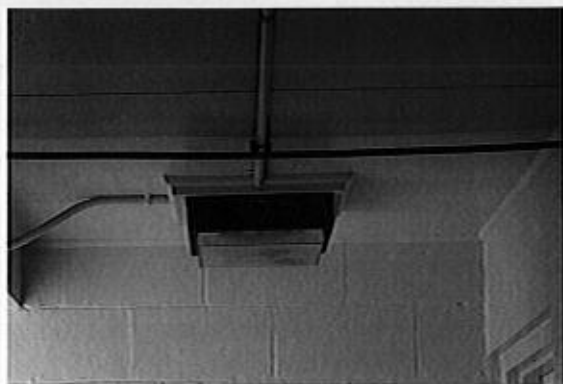
Type: ☒ Cemetery Island: ☒ Hawaii

Description of Site: The Hilo Cemetery No. 1 is a five-acre site situated in the northern section of downtown Hilo. The cemetery is full, except for a few reserved plots and niches in the columbarium. The 442nd Veterans Club, Hilo Chapter, completed the committal shelter in 1951. It was constructed to honor those killed in action in WWII. There are two plaques on the flagpole. One honors those killed in the sinking of the USS Transport Frank. The other honors those killed in the Korean Conflict. The names of WWII, Korean Conflict, and Vietnam War veterans are listed on an Honor Roll within the committal shelter.

Ownership: State ☒ County

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.	X		
2. Roads	Paved with no potholes and no flooding.	X		
3. Burial Sites	No sinking burial sites. Old flowers and cans disposed.	X		
4. Headstones	Intact, not broken or in need of replacement. In proper position.	X		Not level – may require pressure wash for mold and moss
5. Plaques or Features	Clean and maintained with no broken items.	X		
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.	X		Minor leakage – reseal and repaint roof. Possible termites in roof.
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.	X		
8. Drainage	Proper maintenance of drywalls, culverts, downspouts, etc., and good site drainage.	X		
9. Utilities	Has water and electricity.	X		
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.	X		
11. Other	General observation per monument.	X		Graffiti in general areas

		E	G	F	Remarks
12. Over all Condition of Site	<p>Standard:</p> <p>Excellent site had no discrepancies. It was clean and well maintained.</p> <p>Good site had minor discrepancies; however, it was clean and well maintained.</p> <p>Fair site required repairs or maintenance.</p>		X		<p>1. Good site with minor problems.</p> <p>2. Have headstones cleaned.</p>



Inspection Checklist

Name of Site: Hilo Cemetery Number 2

Date: Jan. 10, 2008

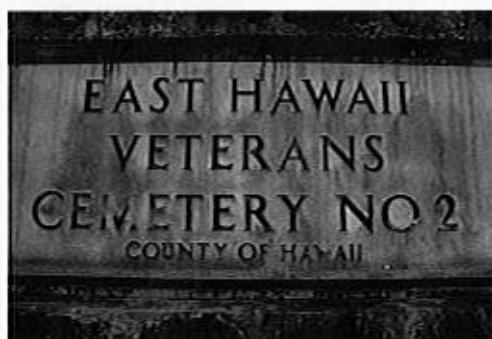
Type: ☒ Cemetery Island: ☒ Hawaii

Description of Site: Hilo Cemetery is about seven acres situated in the vicinity of Hilo Cemetery No. 1. The Hilo cemetery No 2 was opened in 1979 to accommodate veteran and dependent burials. Recent renovations include upgrading the restrooms.

Ownership: State ☒ County

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.	X		
2. Roads	Paved with no potholes and no flooding.	X		Repaint Pavement Markings
3. Burial Sites	No sinking burial sites. Old flowers and cans disposed.	X		Minor sinking sites needs adjustments
4. Headstones	Intact, not broken or in need of replacement. In proper position.	X		Not level, some headstones on top of the ground. Needs alignment and pressure wash for moss.
5. Plaques or Features	Clean and maintained with no broken items.	X		
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.	X		
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.	X		
8. Drainage	Proper maintenance of drywalls, culverts, downspouts, etc., and good site drainage.	X		
9. Utilities	Has water and electricity.	X		
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.	X		
11. Other	General observation per monument.	X		Restroom locked at 3 pm due to kids vandalizing area. Broken letter in cemetery sign.

E		G	F	Remarks
12. Over all Condition of Site	Standard: Excellent site had no discrepancies. It was clean and well maintained. Good site had minor discrepancies; however, it was clean and well maintained. Fair site required repairs or maintenance.		X	1. Good site, with minor problems. 2. Illumination at the front gate, perhaps a street light would help those accessing the site in the evening.



Inspection Checklist

Name of Site: Yukio Okutsu Veterans Home

Date: January 10, 2008

Type: ☒ Other Island: ☒ Hawaii

Description of Site: Located in Hilo, next to the Hilo Hospital. This is the first and only veterans home in the State of Hawaii. The home opened its doors for operation on November 12, 2007.

Ownership: ☐ State ☐ County ☒ Other Hawaii Health Systems Corp.

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.	X		
2. Roads	Paved with no potholes and no flooding.	X		
3. Burial Sites	No sinking burial sites. Old flowers and cans disposed.			N/A
4. Headstones	Intact, not broken or in need of replacement. In proper position.			N/A
5. Plaques or Features	Clean and maintained with no broken items.		X	Needs plaque/permanent sign to identify facility.
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.	X		
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.	X		
8. Drainage	Proper maintenance of drywalls, culverts, downspouts, etc., and good site drainage.	X		
9. Utilities	Has water and electricity.	X		
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.	X		Clearly define ADA accessible route/access point into building from the side entrance.
11. Other	General observation per monument.	X		

E G F Remarks

12. Over all Condition of Site	Standard: Excellent site had no discrepancies. It was clean and well maintained. Good site had minor discrepancies; however, it was clean and well maintained. Fair site required repairs or maintenance.	X			Clean and well maintained.
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Inspection Checklist

Name of Site: General Lyman Airport

Date: January 10, 2008

Type: X Memorial

Island: X Hawaii

Description of Site: Located at the Hilo Airport, this monument honors Brigadier General Albert Kualii Brickwood Lyman. He is honored for being the first person of Hawaiian ancestry to attain the rank of General. The monument is a 4 by 4 foot bronze plaque mounted on a moss rock wall and landscaped with indigenous plants.

Ownership: X State ☐ County

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.	X		
2. Roads	Paved with no potholes and no flooding.	X		
3. Burial Sites	No sinking burial sites. Old flowers and cans disposed.			N/A
4. Headstones	Intact, not broken or in need of replacement. In proper position.			N/A
5. Plaques or Features	Clean and maintained with no broken items.	X		
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.	X		
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.			N/A
8. Drainage	Proper maintenance of drywalls, culverts, downspouts, etc., and good site drainage.	X		
9. Utilities	Has water and electricity.			N/A
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.			N/A
11. Other	General observation per monument.	X		

		E	G	F	Remarks
12. Over all Condition of Site	<p>Standard:</p> <p>Excellent site had no discrepancies. It was clean and well maintained.</p> <p>Good site had minor discrepancies; however, it was clean and well maintained.</p> <p>Fair site required repairs or maintenance.</p>	X			Clean and well maintained.



Inspection Checklist

Name of Site: Keaukaha Military Reservation (KMR) Armory

Date: January 10, 2008

Type: ☒ Memorial Island: ☒ Hawaii

Description of Site: The 18 inch by 24 inch bronze plaque is mounted on the wall of the KMR Armory. It honors Hawaii Army National Guard comrades of the Vietnam War who died during that conflict. It reads: "In memory of the gallant men of the 29th Infantry Brigade from Hawaii who served with honor and distinction and gave their lives while in service of their country."

Ownership: ☒ State ☐ County

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.	X		
2. Roads	Paved with no potholes and no flooding.	X		
3. Burial Sites	No sinking burial sites. Old flowers and cans disposed.			N/A
4. Headstones	Intact, not broken or in need of replacement. In proper position.			N/A
5. Plaques or Features	Clean and maintained with no broken items.	X		
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.	X		Building is old.
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.	X		
8. Drainage	Proper maintenance of drywalls, culverts, downspouts, etc., and good site drainage.	X		
9. Utilities	Has water and electricity.	X		
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.	X		
11. Other	General observation per monument.	X		

		E	G	F	Remarks
12. Over all Condition of Site	Standard: Excellent site had no discrepancies. It was clean and well maintained. Good site had minor discrepancies; however, it was clean and well maintained. Fair site required repairs or maintenance.	X			Excellent although aging conditions.



Inspection Checklist

Name of Site: Pahala Memorial

Date: December 10, 2004

Type: ☒ Memorial Island: ☒ Hawaii

Description of Site: The Pahala Memorial was a plaque mounted on the fence of the Pahala School tennis court. The plaque was made of sheet metal in the shape of a shield honoring nine veterans.

Ownership: ☒ State ☐ County

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.			N/A
2. Roads	Paved with no potholes and no flooding.			N/A
3. Burial Sites	No sinking burial sites. Old flowers and cans disposed.			N/A
4. Headstones	Intact, not broken or in need of replacement. In proper position.			N/A
5. Plaques or Features	Clean and maintained with no broken items.			When last seen the shield was weathered, rusted and its paint was faded.
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.			N/A
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.			N/A
8. Drainage	Proper maintenance of drywalls, culverts, downspouts, etc., and good site drainage.			N/A
9. Utilities	Has water and electricity.			N/A
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.			N/A
11. Other	General observation per monument.			N/A

		E	G	F	Remarks
12. Over all Condition of Site	<p>Standard:</p> <p>Excellent site had no discrepancies. It was clean and well maintained.</p> <p>Good site had minor discrepancies; however, it was clean and well maintained.</p> <p>Fair site required repairs or maintenance.</p>			X	Shield is no longer on the fence. Monument needs to be replaced.



This shield has been removed and hopefully will be replaced.

Inspection Checklist

Name of Site: West Hawaii Veterans Cemetery

Date: January 10, 2008

Type: ☒ Cemetery ☐ Island: ☒ Hawaii

Description of Site: The West Hawaii Veterans Cemetery dedicated November 9, 1997, is located in the North Kona District of the County of Hawaii, approximately 12 miles north of Kailua-Kona. Access to the cemetery is from the Queen Kaahamanu Highway. The cemetery is built on Pu'u O'o volcanic cinder cone, 559 feet above sea level, comprising nearly 14 acres of A'a lava rock. In addition to space for about 10,000 gravesites there are flagpoles, a parking lot, and a committal shelter. The site is landscaped with xeriscapic vegetation.

Ownership: ☒ State ☐ County

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.	X		Newly laid grass. Suggest wall between cemetery and slope
2. Roads	Paved with no potholes and no flooding.	X		Newly installed gate with solar panels to supply electricity.
3. Burial Sites	No sinking burial sites. Old flowers and cans disposed.	X		
4. Headstones	Intact, not broken or in need of replacement. In proper position.	X		
5. Plaques or Features	Clean and maintained with no broken items.	X		
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.		X	No restrooms, committal shelter or maintenance facility. Needs water source.
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.	X		Add fencing and sign for lama tree. Stone fencing and rock wall will separate the slope.
8. Drainage	Proper maintenance of drywalls, culverts, downspouts, etc., and good site drainage.	X		
9. Utilities	Has water and electricity.	X		Solar powered gates
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.	X		
11. Other	General observation per monument.	X		

E		G	F	Remarks
12. Over all Condition of Site	Standard: Excellent site had no discrepancies. It was clean and well maintained. Good site had minor discrepancies; however, it was clean and well maintained. Fair site required repairs or maintenance.	X		1. Major improvements have been made to the grounds with the laying of grass and other needed cosmetic changes. 2. Added columbariums 3. Lama tree is 4000 years old



Inspection Checklist

Name of Site: Makawao (Maui) Veterans Cemetery

Date: Jan 14, 2008

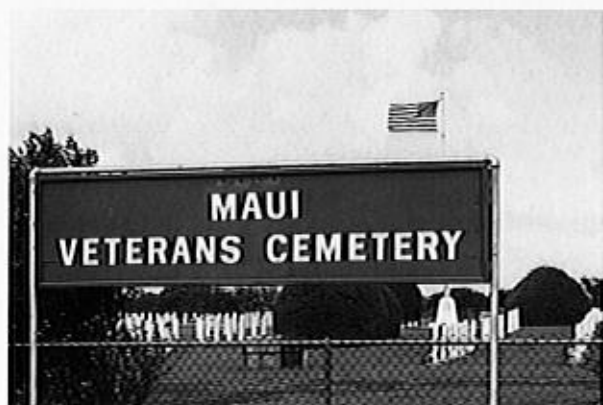
Type: ☒ Cemetery Island: ☒ Maui

Description of Site: The Makawao Veterans Cemetery is a 10-acre site located in Upcountry Maui. Entry into the cemetery is from Baldwin Avenue. The cemetery was established in January 29, 1951 to accommodate Maui veterans. Upgrades and renovations include a columbarium, restrooms, and a committal shelter. The AJA Veterans Club, Maui Chapter dedicated an 18 inch by 24 inch bronze plaque at the base of the flagpole May 30, 1953, to honor all veterans from Maui who made the supreme sacrifice. There is a marble plaque mounted on moss rock veneer located adjacent to the committal shelter and a 5 foot by 4 foot granite headstone mounted in concrete to honor the MIA from WWII and the Korean War.

Ownership: ☐ State ☒ County

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.	X		Solar Lights – Old/Torn flags should be removed. Need to enforce rules.
2. Roads	Paved with no potholes and no flooding.	X		
3. Burial Sites	No sinking burial sites. Old flowers and cans disposed.	X		
4. Headstones	Intact, not broken or in need of replacement. In proper position.	X		
5. Plaques or Features	Clean and maintained with no broken items.	X		Signage hard to see at the entrance of the Vet Center.
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.	X		Restroom Men – Clean and ceiling blistering Restroom Women – Clean and ceiling blistering
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.	X		Parking lot area, water run off on the road. Muddy and wet.
8. Drainage	Proper maintenance of drywalls, culverts, downspouts, etc., and good site drainage.	X		Parking lot needs resurfacing. Problem at entrance of Maui Vet Cem.
9. Utilities	Has water and electricity.	X		
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.	X		
11. Other	General observation per monument.	X		

E		G	F	Remarks
12. Over all Condition of Site	Standard: Excellent site had no discrepancies. It was clean and well maintained. Good site had minor discrepancies; however, it was clean and well maintained. Fair site required repairs or maintenance.	X		Approximately 5 years of burial space. Should begin process to acquire more burial land.



Inspection Checklist

Name of Site: Hoolehua (Molokai) Veterans Cemetery

Date: Jan. 24, 2008

Type: ☒ Cemetery Island: ☒ Molokai

Description of Site: The cemetery is about a one acre plot with restroom facilities. A low rock wall fronts the property. A chainlink fence encloses the remaining three sides of the cemetery. The cemetery was opened in August 1950.

Ownership: ☐ State ☒ County

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.	X		The grass is cut, needs watering.
2. Roads	Paved with no potholes and no flooding.	X		Additional signage on main road.
3. Burial Sites	No sinking burial sites. Old flowers and cans disposed.	X		Only one niche left in columbarium. DOD working to obtain additional columbarium.
4. Headstones	Intact, not broken or in need of replacement. In proper position.		X	Several headstones missing, need to replace.
5. Plaques or Features	Clean and maintained with no broken items.	X		Flag was ripped and torn due to high winds. Should be replaced.
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.	X		Misc. metal fixtures need to be replaced.
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.	X		Exposed plumbing piping needs paint.
8. Drainage	Proper maintenance of drywalls, culverts, downspouts, etc., and good site drainage.	X		
9. Utilities	Has water and electricity.		X	Water fountain is broken
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.	X		Appears to be in compliance.
11. Other	General observation per monument.	X		
E G F Remarks				
12. Over all Condition of Site	Standard: Excellent site had no discrepancies. It was clean and well maintained. Good site had minor discrepancies; however, it was clean and well maintained. Fair site required repairs or maintenance.		X	1. Restrooms need cleaning and painting. Toilet seat in men and women's restrooms should be changed. 2. The missing markers are from decades ago and previous cemetery caretakers failed to maintain records of who was buried in the cemetery. OVS has attempted to obtain information about the gravesites with missing bronze markers. To date, we have not been completely successful. 3. The U.S. Flag should be replaced, it is worn and tattered.



Inspection Checklist

Name of Site: Lanai Veterans Cemetery

Date: Jan. 22, 2008

Type: ☒ Cemetery Island: ☒ Lanai

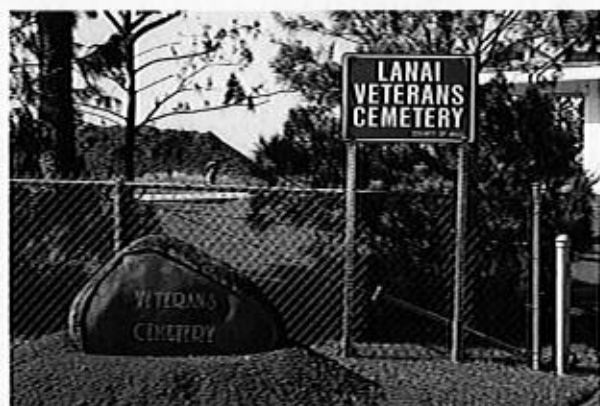
Description of Site: The Lanai Veterans Cemetery was dedicated on March 31, 1997. It overlooks west Lanai above the Lodge at Ko'e. The one-acre site was donated by The Lanai Company and now includes a committal shelter, water tank and flagpole. The site will meet the needs of Lanai veterans for many years.

Ownership: ☐ State ☒ County

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.	X		Grass watered by water truck 3 times a week
2. Roads	Paved with no potholes and no flooding.	X		New rock sign at entrance to cemetery.
3. Burial Sites	No sinking burial sites. Old flowers and cans disposed.	X		
4. Headstones	Intact, not broken or in need of replacement. In proper position.	X		Need to remove old flowers and maintain standards and cemetery rules.
5. Plaques or Features	Clean and maintained with no broken items.	X		Flag poles being repaired
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.	X		Roof needs repainting; building shows rust, needs to be addressed. Hose bib for non-portable water needs to be replaced. Water tank needs refilling.
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.	X		
8. Drainage	Proper maintenance of drywalls, culverts, downspouts, etc., and good site drainage.	X		
9. Utilities	Has water and electricity.	X		Restrooms locked and no signage for either.
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.	X		Need ADA entrance to building
11. Other	General observation per monument.			

E G F Remarks

12. Over all Condition of Site	Standard: Excellent site had no discrepancies. It was clean and well maintained. Good site had minor discrepancies; however, it was clean and well maintained. Fair site required repairs or maintenance.		X		1. The water tank leaks and is not being used.
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Inspection Checklist

Name of Site: Kauai Veterans Cemetery

Date: January 7, 2008

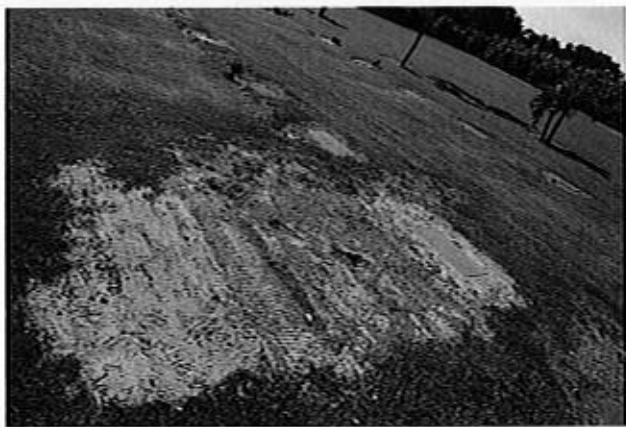
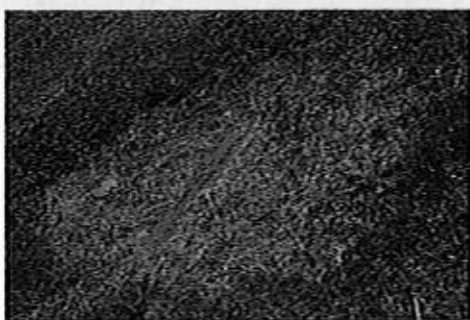
Type: X Cemetery Island: X Kauai

Description of Site: The Kauai Veterans Cemetery is comprised of a 15-acre site located in Hanapepe, Kauai. The cemetery was opened in 1950 to accommodate the burial of Kauai's veterans and their family members. Recent renovations include upgrading the restrooms, committal shelter, and expanding the cemetery by five acres.

Ownership: ☐ State ☒ County

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.	X		Overall ground satisfactory area around head-stones unsatisfactory. Round-up used, instead of proper trimming.
2. Roads	Paved with no potholes and no flooding.	X		Pavement will require re-sealing soon due to alligatoring & prevalent cracks.
3. Burial Sites	No sinking burial sites. Old flowers and cans disposed.		X	Numerous gravesite depressions (both casket & urn) visible throughout the cemetery. Continual maintenance program needed. Old flowers/cans not disposed of.
4. Headstones	Intact, not broken or in need of replacement. In proper position.		X	Some headstones need to be raised; others are sitting on top of the ground. The headstones need to be put into the ground. Last foot below the grass should be top soil, not sand.
5. Plaques or Features	Clean and maintained with no broken items.	X		Memorial plaques require maintenance. Repaint base as necessary. Cemetery entrance signage needed.
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.	X		Repaint facade of building. Restrooms need repainting and maintenance.
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.	X		
8. Drainage	Proper maintenance of dry-walls, culverts, down spouts, ect& good drainage.	X		
9. Utilities	Has water and electricity.	X		Men's restroom electricity out.
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.	X		
11. Other	General observation per monument.	X		

E		G	F	Remarks
12. Over all Condition of Site	Standard: Excellent site had no discrepancies. It was clean and well maintained. Good site had minor discrepancies; however, it was clean and well maintained. Fair site required repairs or maintenance.		X	<ol style="list-style-type: none"> 1. South bound no sign on highway 2. North bound highway sign needs to be moved 3. Columbarium - 34 available of 64. First committal Oct. 30, 07. 1.5 total per week 4. Wasp nest need to be removed 5. Appears to be termite damage to structures 6. Memorials and solar lights on headstones 7. Glass items on headstones 8. Many headstones not properly placed in the ground. Lack of use of string to plumb headstones, asymmetrical alignment of headstones and gravesites prevalent throughout the cemetery. 9. Caretaker was not available during inspection.



Inspection Checklist

Name of Site: Kauai Veterans Memorial Hospital

Date: Jan. 7, 2008

Type: ☒ Other Island: ☒ Kauai

Description of Site: The hospital is a State facility built in 1978 in honor of World War II veterans. It is a 49-bed community hospital operated by the State to serve veterans and others in the County of Kauai.

Ownership: ☒ State ☐ County

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.	X		
2. Roads	Paved with no potholes and no flooding.	X		
3. Burial Sites	No sinking burial sites. Old flowers and cans disposed.			N/A
4. Headstones	Intact, not broken or in need of replacement. In proper position.			N/A
5. Plaques or Features	Clean and maintained with no broken items.	X		The wood paneling needs to be refinished or lacquered.
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.	X		Red dirt, need to repaint.
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.	X		
8. Drainage	Proper maintenance of drywalls, culverts, downspouts, etc., and good site drainage.	X		
9. Utilities	Has water and electricity.	X		
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.	X		Need to repaint striping on parking lot. And ADA signage needs to be replaced because current sign is faded.
11. Other	General observation per monument.	X		

		E	G	F	Remarks
12. Over all Condition of Site	Standard: Excellent site had no discrepancies. It was clean and well maintained. Good site had minor discrepancies; however, it was clean and well maintained. Fair site required repairs or maintenance.			X	1. Maintenance Manager not available to accompany inspector. 2. Follow-up phone conversation with the manager indicates he had no knowledge of any plaque. Did not know if plaque ever existed. 3. Outside casing for several AC units were extensively corroded. 4. Some areas on the outside of the building require cleaning and painting.



Inspection Checklist

Name of Site: Waimea War Memorial Swimming Pool

Date: January 7, 2008

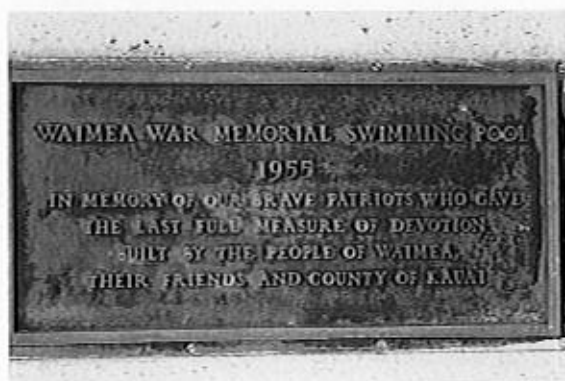
Type: ☒ Other

Island: ☒ Kauai

Description of Site: The Waimea War Memorial Swimming Pool is located at the Waimea High School. It was dedicated in 1955 to honor the brave soldiers from Kauai. A 12-inch by 24-inch plaque is mounted on the building fronting the swimming pool.

Ownership: ☒ State ☐ County

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.	X		
2. Roads	Paved with no potholes and no flooding.	X		
3. Burial Sites	No sinking burial sites. Old flowers and cans disposed.			N/A
4. Headstones	Intact, not broken or in need of replacement. In proper position.			N/A
5. Plaques or Features	Clean and maintained with no broken items.		X	Plaque located on the entrance wall is tarnished. It requires cleaning and refinishing.
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.		X	Numerous cracks in structure, one running to the top of the building and measures 1/2 inch wide. Building needs repair and paint. Roof leaks. May need to replace roof beams.
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.	X		
8. Drainage	Proper maintenance of drywalls, culverts, downspouts, etc., and good site drainage.	X		
9. Utilities	Has water and electricity.	X		
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.	X		
11. Other	General observation per monument.	X		
E G F Remarks:				
12. Over all Condition of Site	Standard: Excellent site had no discrepancies. It was clean and well maintained. Good site had minor discrepancies; however, it was clean and well maintained. Fair site required repairs or maintenance.		X	1. Needs paint – Roof may need to be redone 2. Termites & Wasps nests may have caused significant damage 3. Recently spent \$500,000 on pool upgrade 4.



Appendix A

Inspection Checklist

Name of Site: _____ Date: _____
 Type: ☐ Memorial ☐ Cemetery ☐ Other
 Island: ☐ Oahu ☐ Hawaii ☐ Kauai ☐ Maui ☐ Molokai ☐ Lanai
 Description of Site:
 Ownership: ☐ State ☐ County

Maintenance Item	Standard	Sat	Unsat	Remarks
1. Grounds	Grass is cut, no rubbish or debris on ground. Good landscaping.			
2. Roads	Paved with no potholes and no flooding.			
3. Burial Sites	No sinking burial sites. Old flowers and cans disposed.			
4. Headstones	Intact, not broken or in need of replacement. In proper position.			
5. Plaques or Features	Clean and maintained with no broken items.			
6. Structures or Buildings	Clean and maintained, good general housekeeping. No structural deficiencies. Roof & gutter condition.			
7. Safety	No hazardous conditions such as uneven sidewalks or fire conditions.			
8. Drainage	Proper maintenance of drywalls, culverts, downspouts, etc., and good site drainage.			
9. Utilities	Has water and electricity.			
10. ADA	Meets ADA requirements for bathrooms, parking, and access routes.			
11. Other	General observation per monument.			

		E	G	F	Remarks
12. Over all Condition of Site	Standard: Excellent site had no discrepancies. It was clean and well maintained. Good site had minor discrepancies; however, it was clean and well maintained. Fair site required repairs or maintenance.				